

- Call to Order:** 6:30 p.m. by William Hintz. Roll call taken; quorum established.
- Members Present:** William Hintz, Sandy Lundberg, Eric Dimmitt, Theresa Schmechel, Dana LaPointe
- Others Present:** Mandie Barr, Josh McDaniel, Kelley Janowski, Janel Mielke, Bryan Grunewald, Erin Leitemann, Jen Balthazor-Strom, and Corey Strom
- Highlights:** M. Barr presented highlights from October’s professional development day. She also explained her secret message in November’s newsletter.
- Reports:** **Budget Update:** J. McDaniel presented the monthly 2025-26 Current Enrollment vs. Budget chart and the Approved Alternative Enrollments chart. He also provided the board with historical enrollment data.
- J. McDaniel presented October’s Monthly Check Register. E. Dimmitt made a motion to approve the October 2025 Check Register, seconded by D. LaPointe.  
*Motion carried unanimously.*
- J. McDaniel presented the Budget vs. Actual Summary.
- Audit Report:** Bryan Grunewald from CliftonLarsenAllen (CLA) presented the Governance Communication, Final Report & Financial Statement and the Internal Control Communication as part of the audit report on WVL.
- Enrollment Report:** M. Barr reviewed the enrollment report. As of November 7<sup>th</sup>, the current student enrollment count was 331. She also explained the withdrawn student summary.
- T. Schmechel made a motion to approve 31 regular education applications and deny nine regular education applications, seconded by S. Lundberg. *Motion carried unanimously.*
- Old Business:** S. Lundberg made a motion to approve the October 9, 2025, Regular Session Meeting Minutes, seconded by E. Dimmitt. *Motion carried unanimously.*
- New Business:** **Strategic Plan Update:** At the October 17<sup>th</sup> personal development day, staff members were divided into four committees to conduct a needs assessment using guided questions and tasks. Upon completion of the assessment, the committees presented their findings and goals.
- WVL State Report Card Presentation:** Janel Mielke presented an overview of summer school and enrollment. She also explained the State Report Card results. WVL received an overall score of 74.3, which places us in the “Exceeds Expectations” category. This exceptional achievement reflects the dedication and hard work that define our school community.

**Memorandum of Understanding with NOSD for Short-Term Borrowing:** J. McDaniel explained the history of the memorandum of understanding (MOU) for short-term cash flow borrowing with the Northern Ozaukee School District. The MOU was created to document the terms for funds borrowed directly to WVL for the 2025-2026 fiscal year. T. Schmechel made a motion to approve the memorandum of understanding with NOSD for short-term cash flow borrowing to Wisconsin Virtual Learning for the 2025-2026 fiscal year, seconded by S. Lundberg. *Motion carried unanimously.*

**Port Washington State Bank Line of Credit Renewal for WI Unemployment Reserve:** J. McDaniel presented the board with an overview related to the renewal of the line of credit held at Port Washington State Bank (PWSB). WVL opted not to pay quarterly unemployment tax but rather pay for direct unemployment claims. By electing to process claims this way, WVL is required to hold an acceptable level of assurance through the state, which is best completed through a line of credit. D. LaPointe made a motion to approve the letter of credit agreement with Port Washington State Bank for the purpose of meeting the State of Wisconsin assurance requirements for unemployment reserves, seconded by E. Dimmitt. *Motion carried unanimously.*

**Next Meeting:** The next WVL Board Meeting is scheduled for December 11<sup>th</sup>. Potential topics suggested for the next meeting:

- State of I.T. – Branden Doucette and Dan Schreurs
- Marketing Report – Danielle Bieber

**Adjournment:** S. Lundberg made a motion at 8:52 p.m. to adjourn the Regular Session Meeting and convene into closed session, seconded by D. LaPointe. *Motion carried unanimously.*

Respectfully submitted,

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Eric Dimmitt, Secretary

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William Hintz, Board President